#  Tel: 07925801353 Email: foundationyears.debdale@yahoo.com

**Partnership with Parents Board Please** do take time to look at our Partnership with Parents board. We post details of Sure Start activities and events in the park as well as essential information about the nursery, such as the complaints procedure.

**Thank-you** to everyone who supported our Teddy Toddle. The money raised (in excess of £150, thank you) will go to the Manchester Children’s Hospital, which directly supports some of our families who are coping with childhood cancers.

The children loved the experience and the essential ‘water stops’, due to the exceedingly good weather. 

TEDDY TODDLE WATER STOP!

Amelia celebrating with her Mum after a successful 10k run. **Well done!**

**Note-** By the end of next week you should have received by email a copy of the contract and a parent pack. Paper copies of these are also available on the table by the ‘parent’s board’.

**Reminder-** Please remember to bring in spare clothes for your child in a named bag. Even pre-school children need spare clothes for little accidents.

If you have any spare clothes you could donate, we would be very grateful.

**Concerns/comment-** If you have a concern about any aspect of the nursery please come and see me. If you feel that you can’t then please follow the complaints procedure, which can be found in parent’s handbook and on the Partnership with Parent’s board.

Nursery policies are available in a file near the parent’s board, on our website and in the parent pack.

Teaching children to recognise their name could you please help/encourage your child to find their name and place it on a pocket for their work.

The Eco centre. Is running an introduction to growing your own fruit and vegetables. See Parent’s board for details

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!!!!!!!!!- We are expecting a visit from Ofsted at any-time. They will inspect our nursery and will want to speak to parents about your views of the nursery. We would be really grateful if you could spare the time to talk to them.

Don’t forget sun cream and hats for the hot weather we are due!

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Extension planned!! Due to the increased government funding for 2 year old free-entitlement, we are hoping to add an extension to our building. Our plans are for an eco-friendly building and we would appreciate your views on the project.

Feedback As we use a mobile phone for keeping in touch, we would appreciate your views on our mobile phone policy. If there is anything you do not agree with or wish to comment on, please let Kim or Sally know.

**Mobile Phone Policy**

Parent/carer’s must not use their phone in the nursery.

Staff must not use their phones during work time. They must inform family to call the nursery mobile in case of emergency. Phones should be stored in the locked cabinet or kitchen.

Staff may use their mobile phones only on trips and outings but no photography is allowed. This will be checked by a senior member of staff on return.

The nursery mobile phone will be taken home at night by the manager or deputy. As it has a camera setting, to ensure the safety all of our children, the mobile phone will be regularly and randomly checked by the manager/deputy and senior nursery nurse to ensure there is no inappropriate action.

Staff may use their mobiles during outings, but must report S

Foundation Years Nurseries is a mobile free zone; this is applicable for all service users.

Staff must not use mobile phones during working hours. Staff will challenge parents/carers or visitors to the nursery if they are in the building whilst using a mobile phone.

This is to ensure the safety of the children in the nursery.

**To ensure the safety and welfare of the children in our care the following procedures are followed;**

• Staff and students mobile phones are to be kept in their bags in the kitchen.

• Personal calls are to be made during break times, or before or after work

• Staff are to inform their next of kin that they can contact the nursery phone in case of emergency.

• During outings designated staff are permitted to carry mobile phones for health and safety reasons.

• Supply staff and student placements are made aware of the procedures for mobile phone use during their induction.

• Debdale does not have a landline. The nursery uses a mobile phone for communication, staff are also able to use the phone to take photographs of the children and other activities associated with the nursery. The mobile phone is kept at nursery during the day and is taken home by either the director/manager or deputy manager. To ensure that the camera is not used inappropriately, and to ensure the safety of the children at all times, the manger or deputy will on a regular basis check the photos stored on the phone. For added security, an additional designated member of staff will regularly check the contents of the phone and sign to say this has taken place. This member of staff is currently;

 CLAIRE OXLEY

* In extreme cases of emergency staff may be permitted to retain their phones for a limited period, at the discretion of the Manager or Deputy.

• All staff have a duty of care and must notify the manager if they have any concerns regarding inappropriate or misuse of mobile phones by staff. Any breach of protocol could result in disciplinary procedures.

If you have any concerns regarding this policy please discuss them with the manager.

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£10 Recommend a friend. If you know anyone with a 2, 3 or 4 year old child, who is not yet receiving their 15 hours free-entitlement (2 year olds needs to be eligible – ask Kim or Sally for details). Please pass on our details and receive £10 cash when they take up their place

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|  | *Type information a summary of the information in this newsletter or provide more information about your company.* |  |